# COMO FMS PRIVACY POLICY

Como Facilities Management Services operates <a href="http://comofms.com">http://comofms.com</a> or referred to in this policy as "website". This serves to inform you of our policy regarding the collection, use and disclosure of the information that you willingly provided in the site. This includes, but is not limited to filled forms, uploaded documents and records, telephone numbers, emails, names and others.

We use the information that you provided to improve the relationship, services and operation between Como Facilities Management Services, our Group, clients and our suppliers.

By clicking "Agree", you fully understand the implication of providing such information and its use bound under Qatar Laws and in accordance to this policy.

#### **Information Collection and Use**

While using our website, we may ask you to provide us with certain identifiable information that can be used to contact or identify you and/or your company. Identifiable information may include, but is not limited to your company name, address, website, phone numbers and "Personal Information" if applicable.

### Log Data

Like many site operators, we collect information that your browser sends whenever you visit our Site ("Log Data").

This Log Data may include information such as your computer's Internet Protocol ("IP") address, browser type, browser version, the pages of our website that you visit, the time and date of your visit, and other statistics.

In addition, we may use third party services that may collect and monitor the mentioned.

#### **Communications**

Como Facilities Management Company may use your Provided Information to contact you with emails, invitations for business, audits, and other activities that may imply within the bounds of business.

## Security

The security and privacy of the Information you provided us is of utmost importance, yet please be advised that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your Information, we cannot guarantee its absolute security.

## **Changes to This Privacy Policy**

This Privacy Policy is effective as of February 19,2019 and will remain in effect except with respect to any changes in its provisions in the future which will be in effect immediately after being posted on this page.

Como Facilities Management Services may or may not inform you of the changes unless otherwise the update is deemed to be needful. Como Facilities Management Services reserve the right to update or change our Privacy Policy at any time and it will be your duty to this Privacy Policy periodically.

Your continued use of the Service after we post any modifications to the Privacy Policy on this page will constitute your acknowledgment of the modifications and your consent to abide and be bound by the modified Privacy Policy.

If we make any material changes to this Privacy Policy, we will notify you either through the email address you have provided us, or by placing a prominent notice on our website.

## **Contact Us**

If you have any questions about this Privacy Policy, please contact us.